



## Call for Papers – *Due April 15, 2019*

**The Academy of Financial Services 33<sup>rd</sup> Annual Meeting  
October 15-16, 2019, Minneapolis, Minnesota, USA**

The Academy of Financial Services will hold its annual conference on October 15-16, 2019. AFS will be meeting in conjunction with the Financial Planning Association (FPA BE) at the *Minneapolis Convention Center and nearby hotels*. The AFS Conference will feature speakers, symposia, several special sessions, posters, and a reception. With the generous support of our sponsors, the Academy has awarded several best paper awards during past meetings and we anticipate continuing best paper awards in 2019.

**Submission Information:** Research papers and abstracts covering all aspects of individual financial management and education are sought for inclusion in the program. Papers in the areas of estate planning, insurance, tax accounting aspects of financial planning, investments, and retirement planning are encouraged. Proposals for panel discussions and tutorials devoted to current issues in individual financial management or the practice of financial planning will also be considered for inclusion in the program. Several sessions will be registered for Continuing Education (CE) credit with the CFP® Board.

**The person who goes online to submit the proposal must be the lead author. Do not login and submit for someone else. ONLY lead authors should initiate a proposal and complete the online submission.**

### **Poster Presentations:**

Featured research presentations (posters) will be highlighted during the meeting. One author should be available during the featured research segment to summarize the poster orally. Standard poster size and formatting guidelines apply.

The following information must be included in the abstract:

1. **Objective:** the background and purpose of the study. [40-60 words]

2. **Significance:** the gap in the literature/need for the study. [50-75 words]

3. **Method:** the description of the study, including design, participants, etc. and/or intervention. [50-75 words]

4. **Results:** key findings or at minimum, preliminary results; non-empirical studies should highlight and focus on the implications of the topic for the AFS audience. [100-150 words]

5. **Conclusions/Relevance:** main inferences drawn from results, potential application of findings, and relevance to financial planning stakeholders. [150-200 words]

*Poster proposals do not qualify for Paper Awards.*

### **Oral Presentations**

To be considered for an oral presentation at the AFS conference, extended abstracts must provide sufficient detail to assess the overall contribution to the literature and specific relevance to personal financial planning.

• Full proposals (--may be incomplete manuscripts) should not exceed 1,500 words and may include up to two (2) pages of supporting detail (e.g., tables, figures) and one (1) page of references; preliminary results for empirical research.

Full proposals should include the above criteria listed under the poster presentation section above (without the word limit), including:

- A thorough review of the literature that demonstrates the need for the work
- A sound theoretical foundation for the work, or a proposed theory of change based on the literature
- Clearly articulated hypotheses, research questions, or goals of the present work, as appropriate
- Outline of methodological approach
- Results and appropriate implications and conclusions

*Full proposals are eligible for award consideration. Accepted papers will be allotted 15 to 20 minutes at the session for presentation. Presentations will be followed by a question and answer segment.*

### **Symposia**

AFS invites proposals for symposia to feature creative panel sessions which can focus on new financial planning research, policy, and/or business representatives who may be able to discuss an emerging issue with demonstrated potential to stimulate new knowledge, innovative practices or shape future policy. These sessions may be allotted up to 60 minutes.

Proposals for symposia should include three to four works by different authors addressing a key topic or pressing financial planning issue. Include a short abstract for each work (max. 500 words) in the submission, in addition to a one-page summary describing how the symposium is innovative, timely, promotes interactive practices and/or has the potential to influence the financial planning field.

If you have an idea for a symposium please contact AFS prior to creating your submission. The ideas will be submitted to the conference committee for consideration.